

**AGREEMENT**

**BETWEEN**

**HOLTEN MEAT INCORPORATED  
(SUPERVISORY/ADMINISTRATIVE EMPLOYEES)**

**AND**

**UNITED FOOD AND COMMERCIAL WORKERS UNION  
LOCAL NO. 655**

**JANUARY 9, 2024**

**TO**

**JANUARY 31, 2027**

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THIS AGREEMENT has been entered into the day and year last below written, between HOLTEN MEAT INCORPORATED hereinafter designated as the Employer, and UNITED FOOD AND COMMERCIAL WORKERS LOCAL #655, U.F.C.W., hereinafter designated as the Union.

## ARTICLE 1. BARGAINING RIGHTS

1.1 The Union shall be the sole and exclusive bargaining agent for all employees in the classifications listed in the wage schedule in Exhibit "A" at the Employer's facility located at 1682 Sauget Business Blvd., Sauget, Illinois 62206 and at the Employer's operation located at 1429 Boulder Blvd., Valmeyer, IL 62295.

1.2 The Employer agrees not to enter into any agreement or contract with the employees, which in any way conflicts with the terms and provisions of this Agreement.

1.3 Nothing contained in this Agreement is intended to violate any federal or state law, rule or regulation made pursuant thereto. If any part of this Agreement is construed to be in such violation, then that part shall be null and void and the parties agree that they will immediately begin negotiations to replace said void part with a valid provision. In the event a valid provision cannot be agreed upon within thirty (30) calendar days from the start of negotiation then the matter shall be referred to arbitration.

## ARTICLE 2. CONDITIONS OF EMPLOYMENT

2.1 It is understood and agreed by and between the parties hereto that, as a condition of continued employment, all persons who are hereafter employed by the Employer in the unit which is the subject of this Agreement, shall become members of the Union not later than the thirty-first day following the beginning of their employment, or the execution date of this Agreement, whichever is later; that the continued employment by the Employer in said unit of persons who are already members in good standing of the Union shall be conditioned upon those persons continuing their payment of the periodic dues of the Union; and that the continued employment of persons who are in the employ of the Employer prior to the date of this Agreement and who are not now members of the Union, shall be conditioned upon those persons becoming members of the Union not later than the thirty-first day following the execution date of this Agreement. The failure of any person to become a member of the Union at such required times shall obligate the Employer, upon written notice from the Union to such effect and to the further effect that Union membership was available to such person on the same terms and conditions generally available to other members, to forthwith discharge such person. Further, the failure of any person to maintain his Union membership in good standing as required herein shall, upon written notice to the Employer by the Union to such effect, obligate the Employer to discharge such person. The Employer, however, shall not discharge an employee for non-membership in the Union if he has reasonable grounds for believing that membership was denied or terminated for reasons other than the failure of the employee to tender the periodic dues and the initiation fees uniformly required as a condition of acquiring or retaining membership.

2.2 The Employer shall, for the term of this Agreement, deduct initiation fees and Union dues weekly from employees who are members of the Union and individually and voluntarily certify in writing authorization for such deductions. The Employer shall remit all sums deducted in this manner to the Union before the fifteenth (15<sup>th</sup>) day of the month following the month for which the initiation fees and dues were collected.

2.3 New employees shall be on probation for their first sixty (60) days of employment during which time they may be terminated for any reason. By mutual agreement between the Employer and the Union an extension of the probationary period may be granted, not to exceed an additional thirty (30) days. Such termination shall not be subject to Article 4.

### ARTICLE 3. MANAGEMENT RIGHTS

3.1 Except as expressly limited by a specific provision of this Agreement, the Employer retains and shall continue to have the sole and exclusive right to manage its business and direct the working forces, including but not limited to the right to plan, direct and control operations, the right to hire including the right to drug test applicants, suspend, discipline, demote, discharge with or without just cause, the right to maintain order and efficiency, transfer or promote, or to relieve employees from active duty because of lack of work or other legitimate reasons, the right to study, determine and regulate and methods, quality of work, and the sources and kinds of merchandise, materials, parts, facilities and equipment used, handled or sold, the right to schedule and reschedule work hours, work shifts and shift hours and overtime requirements and the assignments thereto, the right to select customers, the right to extend, limit or curtail operations when and in such manner as it deems advisable to do so, the right to establish, modify and enforce rules and regulations including rules concerning drug and alcohol abuse, the right to close, sell, liquidate or move, relocate or transfer the business in its entirety or any part thereof, and including the right to expand, reduce, alter, combine, move, transfer, relocate or terminate any job, job content, department, operation or service, to subcontract provided employees are not laid off, and the right to determine the number, location and operation of its facilities as well as the right to make and enter into decisions to do any of the foregoing and to determine and resolve the effects of such decisions by whatever means the Employer deems appropriate, subject only to the express provisions of this Agreement.

3.2 (a) Seniority shall be defined as the employee's length of continuous service with the Employer. No employee shall acquire any seniority rights until the employee has been employed by the Employer for at least sixty (60) days and the employee shall not be deemed to be entitled to any of the privileges of seniority until the employee has been employed for that long. In the event the Company cannot determine whether to retain an employee by the end of the sixty (60) day period, it may request a thirty (30) day extension of the non-seniority period from the Union which request will not be unreasonably denied. After sixty (60) days (or sixty (60) days plus thirty (30) days), seniority shall apply from the date of employment.

Seniority of an employee shall terminate for any of the following reasons:

- Voluntary resignation.
- Discharge as set forth in Section 3.1.
- Failure of an employee to return to work.
- Failure of an employee to return to work following a layoff within five (5) working days after notice by registered mail or telegram by the Employer to the employee's last known address on Employer's records.
- Where an employee has performed no work for the Employer for a period of six (6) months. Employees on permanent layoff as of the date of this Agreement shall have no recall rights.
- Retirement.

(b) In its sole discretion, the Employer will lay off employees subject to the operational needs of the Employer and the performance, skill, ability and experience of the employee. This section is specifically not subject to and is expressly removed from the provisions of Article 4, Dispute Procedure, and the exclusive remedy pertaining to this section is set forth in Section 3.4.

3.3 The Employer shall implement a merit pay program. The establishment of said merit program is within the management rights of the Employer, including the right to perform individual evaluations of employees with or without the individual employee's participation. This section, its application and implementation is not subject to and is expressly removed from the provisions of Article 4, Dispute Procedure, and the exclusive remedy pertaining to this section is set forth in Section 3.4.

3.4 (1) If an employee has a concern over the application of Sections 3.2(b) or 3.4, it shall be brought to the attention of the shop steward who shall take up the concern with Scott Hudspeth or Michael Holten;

(2) If the matter is not resolved at the prior step, the Union Representative shall consult with Scott Hudspeth or Michael Holten.

#### ARTICLE 4. DISPUTE PROCEDURE

4.1 Should any differences, disputes including safety disputes, or complaints arise over the interpretation or application of the contents of this Agreement, there shall be an earnest effort on the part of both parties to settle such promptly through the following steps:

Step 1. By conference between the employee involved together with the steward and Scott Hudspeth or Michael Holten.

Step 2. By conference between the Union Representative and Scott Hudspeth or Michael Holten.

4.2 In the event of alleged unfair discharge, the Union must file a written complaint with the Employer within seven (7) days after the day of discharge, asserting that the discharge was improper.

4.3 Grievances must be taken up promptly, and no grievance will be considered, discussed or become arbitrable which is presented later than seven (7) calendar days after such has happened.

#### ARTICLE 5. STRIKE AND LOCKOUT

5.1 During the term thereof, the Union agrees that there shall be no strike. The Employer agrees that there shall be no lockout.

#### ARTICLE 6. HOLIDAYS

6.1 The following shall be recognized as holidays: New Year's Day, Martin Luther King's Birthday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Day after Thanksgiving, Christmas Eve Day, and Christmas Day.

6.2 No employee shall be denied holiday pay for the following, provided such employee shall have worked the day before and the day after said holiday:

- (a) Verified illness
- (b) Any approved absence
- (c) Injury on the job
- (d) Meeting with management as a representative of the Union
- (e) Death in the immediate family
- (f) Wife giving birth to child

No provision of this article shall be used as a subterfuge by the Employer to deprive an employee of any holiday pay.

6.3 Payment for work performed on Holidays listed in (a) of this Article shall be compensated for at the employee's regular straight time hourly rate of pay, in addition to any earned Holiday Pay.

6.4 In the event that the Employer determines that it must work on Martin Luther King's Birthday, it shall notify the Union and the employees by two (2) weeks prior written notice of its intention. In such case, said day will be a regular work day, however, employees will be paid holiday pay in addition to their regular pay for that day.

6.5 Each employee shall receive one (1) additional personal holiday on the employee's anniversary dates as follows: first (1<sup>st</sup>), fifth (5<sup>th</sup>), twelfth (12<sup>th</sup>), fourteenth (14<sup>th</sup>), sixteenth (16<sup>th</sup>), eighteenth (18<sup>th</sup>), twentieth (20<sup>th</sup>), twenty-fifth (25<sup>th</sup>), thirtieth (30<sup>th</sup>) and thirty-fifth (35<sup>th</sup>). These holidays can be taken at any time, together or separately, as mutually agreed between the Company and the employee, provided the employee gives at least fourteen (14) days' notice.

ARTICLE 7. VACATIONS

7.1 Employees shall receive a vacation with pay pro-rated, based on their weekly hours and their respective hourly rate. (See Section 7.4 below for new employees.)

7.2 (a) Employees shall be eligible for vacation with pay according to the following schedule:

Any employee who has completed one (1) year of continuous employment as of January 1 is entitled to one (1) week vacation with pay at the then hourly rate to be taken any time during the following twelve (12) months.

Any employee who has completed three (3) years of continuous employment as of January 1 is entitled to two (2) weeks' vacation with pay at the then hourly rate to be taken any time during the following twelve (12) months.

Any employee who has completed eight (8) years of continuous employment as of January 1 is entitled to three (3) weeks' vacation with pay at the then hourly rate to be taken any time during the following twelve (12) months.

(b) All employees who have worked a minimum of eighteen hundred (1,800) hours in the preceding calendar year will receive a full vacation based on their weekly average. Employees who work less than eighteen hundred (1,800) hours in a calendar year shall receive no pro-rata vacation.

7.3 Vacations cannot be carried over from year to year. They must be taken in the vacation period following the year in which they are earned.

7.4 New employees who have completed their probationary period with less than one (1) year of continuous service on January 1 will be entitled to a pro-rata vacation as follows:

150	hours by January 1	1/12	vacation pay
300	hours by January 1	2/12	vacation pay
450	hours by January 1	3/12	vacation pay
600	hours by January 1	4/12	vacation pay
750	hours by January 1	5/12	vacation pay
900	hours by January 1	6/12	vacation pay
1050	hours by January 1	7/12	vacation pay
1200	hours by January 1	8/12	vacation pay
1350	hours by January 1	9/12	vacation pay
1500	hours by January 1	10/12	vacation pay
1650	hours by January 1	11/12	vacation pay
1800	hours by January 1	Full	vacation pay

7.5 Except as provided in Section 7.8 below, vacations shall not be scheduled for less than one (1) week at a time. Employees employed less than one (1) year who have earned less than forty (40) hours of vacation pay are to take consecutive days off at the rate of eight (8) hours per day.

7.6 Employees that are scheduled for a vacation may request and receive vacation pay prior to going on vacation if ten (10) days' notice is given prior to going on vacation.

7.7 In the event the employee leaves the employ of the Employer, the employee will be entitled to payment for benefits earned by him prior to January 1, but not taken by the date of separation. If an employee leaves the employ of the Employer on or after January 1, he is entitled to a pro-ration of benefits for that current vacation year.

7.8 Employees with two (2) weeks of vacation or more may take one (1) week of earned vacation one (1) day at a time provided the vacation day is scheduled at least fourteen (14) days in advance and is subject to Section 7.9 below.

7.9 Vacation time will be scheduled at a time mutually agreeable to the employee and the Company. The Company may limit the number of employees in a job classification to be on vacation at one time.

#### ARTICLE 8. JURY SERVICE

8.1 Regularly scheduled employees who have attained seniority and are subpoenaed and report for petit jury service shall be compensated for time lost for regularly scheduled hours at their regular base rate of pay at straight time up to and not to exceed forty (40) hours in any one week, not to exceed two (2) weeks in any one calendar year. All compensation shall be less the sums paid for jury service. No employee will be required to report to work on any day the employee is required to report for jury Service.

#### ARTICLE 9. HEALTH AND WELFARE

9.1 The Company shall continue to pay four dollars and ninety cents (\$4.90) per hour for all hours paid with a maximum of forty (40) hours per week for all employees covered by this Agreement, into the United Food and Commercial Workers Union, Local No. 655 Welfare Fund.

Effective June 1, 2019, for hours paid in May 2019; the Company shall pay four dollars and thirty-six cents (\$4.36) per hour.

Effective June 1, 2020, for hours paid in May, 2020, the Company shall pay four dollars and fifty-seven cents (\$4.57) per hour.

Effective June 1, 2021, for hours paid in May, 2020, the Company shall pay four dollars and ninety-nine cents (\$4.99) per hour.



Effective June 1, 2022, for hours paid in May 2022; the Company shall pay four dollars and seventy-seven cents (\$4.77) per hour.

Effective June 1, 2023, for hours paid in May 2023; the Company shall pay four dollars and seventy-six cents (\$4.76) per hour.

Effective June 1, 2024, for hours paid in May 2024; the Company shall pay four dollars and seventy-five cents (\$4.75) per hour.

Effective June 1, 2025, for hours paid in May, 2025, and for all subsequent periods during the term of this Agreement, the Company will pay the amount uniformly established by the Trustees for other employers contributing for the same classification of benefits.

There will be three (3) one-month company contribution holidays. The first holiday will be the August 2022 payment for hours paid in July 2022; the second holiday will be for the August 2023 payment for hours paid in July 2023, the third for the July 2024 payment for hours paid in June 2024. If any contribution holiday would result in the Health and Welfare Fund having less than three (3) months of reserves, excluding IBNR, as determined by the Fund's actuaries, then the contribution holiday will be nullified. For the months in which the contribution holiday occurs, the Company shall not collect contributions from participating employees.

For purposes of interpreting the provisions of this Section, refer to the "Pension and Health and Welfare Interpretation Rules Addendum" which is attached hereto and incorporated by reference as if fully set out herein.

9.2 Employees whose spouses do not have their own primary health insurance will contribute an additional pre-tax employee contribution of forty dollars (\$40.00) per week to the Welfare Fund for spousal coverage.

9.3 All employees who are eligible for benefits from the Fund, or who become eligible for benefits from the Fund, shall make employee contributions in order to become and remain eligible for benefit coverage from the Fund. The contributions shall be deducted on a pre-tax weekly (or if applicable, bi-weekly) basis by the Employer. Such deductions shall be as follows:

Effective on the first pay period after ratification 20% of the amount uniformly established by the Trustees of the Welfare Fund for the employers contributing for the same classification of benefits for all hours paid to the employee with a maximum of forty (40) hours per week.

\*Employees whose spouses do not have their own primary health insurance will contribute an additional pre-tax employee contribution of for dollars (\$40.00) per week to the Welfare Fund for spousal coverage.

An employee who elects to decline coverage and not pay the above Employee Contributions in accordance with this Agreement shall not receive benefits from the Fund.

The employee's declination of coverage shall not relieve the Employer of its obligation to contribute on behalf of that employee.

Employees will elect in writing the "Plan" of benefit coverage they will participate in from among the "Plans" they are eligible for, based on eligibility guidelines established by the Trustees of the Welfare Fund. Employees will remain with the same Benefit Plan (A, B, C, D, or no coverage) unless the employee notifies the Health & Welfare Fund office in writing during the next enrollment period prior to January of each year. Employees will have the option to change Plan Benefits (based on eligibility guidelines) or discontinue coverage during the annual enrollment period prior to the applicable January of each year.

Employees will elect in writing the coverage level (i.e. employee only, employee and spouse, etc.) from among the coverage levels that they are eligible for based on eligibility guidelines established by the Trustees of the Welfare Fund. Employees will remain with the same coverage level unless the employee notifies the Health and Welfare Fund Office in writing during the next enrollment period prior to January of each year of the employee's desire to change the coverage level or discontinue coverage.

Employees who have declined coverage can only elect coverage during open enrollment periods or in the event of a "life changing event", as defined in the Plan Document/Summary Plan Description.

A newly eligible employee who does not make an election will be enrolled in Plan D at the highest level of coverage for which he/she is eligible based on hours paid. Any person who is automatically enrolled in this manner has the right to decline or change the coverage prospectively at any time by submitting a request in writing.

9.4 The Company shall not be required to make contributions on behalf of all employees for the first eleven (11) months of employment. The parties agree that the obligation to contribute begins on the first day of the twelfth (12<sup>th</sup>) month of employment, with the first month being defined as the month in which the employee works their first hour.

Example: An employee first works an hour for a contributing employer on July 25, 2018. The Company's obligation begins with hours worked on and after June 1, 2019.

Notwithstanding the foregoing, the Company agrees that it will report all hours paid on all employees beginning with the date of hire and also report whether the employee is variable hour or known full time, within the meaning of the Affordable Care Act guidance. In addition, notwithstanding the foregoing, the obligation to contribute on behalf of an employee designated by the Company as a known full time employee will begin with the first hour worked.

9.5 An Early Retirement Incentive Program (ERIP) shall be offered to all bargaining unit members who meet the following eligibility requirements established by the Trustees of the United Food & Commercial Workers Union, Local No. 655 Welfare Fund (Welfare Fund): (1) are vested with at least twenty (20) full pension credits and are eligible for an early or normal retirement pension from the UFCW Local 655, Food Employers Joint Pension Fund, are age sixty (60) through age sixty-four (64), and are approved to begin receiving benefits by March 1 of the applicable retirement year; or (2) have a minimum of twenty (20) years of participation/coverage in the Welfare Fund and are age sixty (60) through sixty-four (64) by March 1 of the applicable retirement year; or (3) are under sixty (60) years of age with at least forty (40) pension credits in the UFCW Local 655, Food Employers Joint Pension Fund and are approved to begin receiving benefits by March 1 in the applicable retirement year; or (4) fully meet any other optional eligibility guidelines that may be established by the Trustees of the Welfare Fund. To be eligible for the ERIP benefit pursuant to any of the above-listed basic eligibility options, the bargaining unit member must also meet all other requirements established by the Trustees of the Welfare Fund. Each participant of the program shall pay one-half (1/2) of their monthly retiree health care coverage until such time as the participant attains the age of sixty-five (65).

The provisions of this Early Retirement Incentive Program may be modified at the discretion of the Board of Trustees of the Health and Welfare Fund during the term of this Agreement.

9.6 The Trust Agreement and any and all amendments thereto are hereby made a part of this Agreement and are incorporated by reference as if fully set out herein, and the Company hereby agrees to be bound by said Trust Agreement. The parties acknowledge that the Trustees of the Welfare Fund reserve the right to amend or terminate the Plan at any time.

9.7 The Company agrees, upon reasonable notice, to allow its books and records to be reviewed by the Union and/or the Trustees of the Fund to determine compliance with the obligation to contribute as set forth in this Agreement.

#### ARTICLE 10. HEALTH AND SAFETY

10.1 If the Employer requires a health examination of any employee, such examination shall be paid for by the Employer.

10.2 The Employer agrees to provide a complete First Aid Kit.

10.2 No employee shall use power equipment without the safety guard. Any employee using such equipment without safety guards shall be subject to disciplinary action up to and including discharge.

#### ARTICLE 11. FUNERAL LEAVE

11.1 The Employer agrees to pay all regularly scheduled employees who have attained seniority for absence on account of death in the immediate family, up to and including a maximum of three (3) scheduled work days at straight time, provided the employee attends the funeral/memorial service. The term "immediate family" shall mean spouse, domestic partner\*, parents, grandparent, step-parents, child, grandchild, brother, sister, brother-in-law, sister-in-law, father-in-law, or mother-in-law, son-in-law, daughter-in-law. An employee will be permitted one (1) one day off in case of the death of a relative described in the prior sentence if said relation dies and the funeral/memorial service is out of town and the employee is unable to attend the funeral/memorial service provided the affected employee provides proof of death and relationship.

(\*Domestic Partner shall be defined as a committed relationship between two adults in which the partners share a responsibility for a significant measure of each other's financial obligations, i.e., joint bank accounts, joint mortgage, or lease.)

## ARTICLE 12. STEWARD

12.1 The Union shall have the right to elect or designate a steward on each shift. The shop steward shall not conduct Union business on the Employer's time.

## ARTICLE 13. LEAVES OF ABSENCE

13.1 A leave of absence shall be defined as a period during which an employee must, for legitimate reasons be absent from work. Leaves under this Article shall be limited to:

- A. Military
- B. Family
- C. Union

They shall be for a specified length of time and without pay.

13.2 **MILITARY LEAVE:** In the event an employee covered by this Agreement enters into the Armed Forces of the United States, he shall be eligible for reinstatement in accordance with the provisions of the applicable Federal Legislation.

13.3 **FAMILY LEAVE:** The Employer will conduct its Family Leave Policy in accordance with federal law. The Employer may require an employee to use up to one (1) week of vacation while an employee is on Family Medical Leave.

13.4 **UNION LEAVE:** Any employee with one (1) or more years of seniority with the Employer, elected or appointed to a Union position or delegated to attend a labor conference necessitating a leave of absence, shall be granted a leave of absence without pay and be guaranteed reemployment at the end of such period with the same seniority rating as when the leave of absence was granted. Leave of absence shall be granted for a period not to exceed one (1) year and shall be certified by the Union. Leave

of absence beyond a one (1) year period may be renewed from time to time by agreement between the Union and the Employer.

13.5 Except in cases of emergencies, a written request to the Personnel department for a leave shall be made at least five (5) working days prior to the requested starting date of the leave. It shall be the responsibility of an employee who is on leave to notify the Employer if he is unable to return to work at the expiration of the leave and to request an extension in accordance with proper procedure.

#### ARTICLE 14. NON-DISCRIMINATION

14.1 The Employer and the Union agree not to discriminate against any employee for reasons of sex, sexual orientation, gender identity, gender expression, race, religion, age, national origin, disability in accordance with law, or union activity.

#### ARTICLE 15. WAGES

15.1 Wage rates and classifications are contained on Exhibit "A" attached hereto and made a part hereof.

#### ARTICLE 16. RETIREMENT BENEFITS

16.1 The Employer shall establish a 401(k) plan and shall contribute one percent (1%) of gross wages annually to said plan for each employee who qualifies for a contribution by satisfaction of the work, time of employment and other requirements specified in the plan and the Employer will by match one hundred percent (100%) match any employee's individual contribution up to a four (4) percent employee contribution. The plan may include other benefits for employees within the sole discretion of the Employer.


#### ARTICLE 17. SEPARABILITY

17.1 Nothing contained in this Agreement is intended to violate any Federal or State laws, rules or regulations made pursuant thereto. If any part of this Agreement is construed to be in such violation by any court of competent jurisdiction, then that part shall be null and void and the parties will negotiate to replace said void part with a valid provision.

#### ARTICLE 18. EXPIRATION

18.1 This Agreement shall take effect January 9, 2024 and expire on January 31, 2027 at midnight and shall continue from year to year from expiration date, unless either party serves notice in writing sixty (60) days prior to the expiration date or any anniversary date thereafter of the desire for termination of or for changes in this Agreement.

FOR THE UNION:  
United Food & Commercial Workers,  
Union Local No. 655

  
\_\_\_\_\_

Date: 01-25-24

FOR THE EMPLOYER:  
Holten Meat, Inc.

  
\_\_\_\_\_

Date: 18 Jan 2024

EXHIBIT "A"

A.1 (a) Hourly Rates

All Supervisory and Administrative Employees

Wages: See Section 3.3.

Letter of Understanding

Regarding Article 9.3, the following supervisory/admin employees shall not begin paying premium share until the first pay period after July 31, 2024.

Kevin Arlin  
Terry Cotton  
Kevin Gibson, Jr.  
William Gwinn  
Michael Holten  
James Holten  
V. Kristine Johnson  
Charity Marshall  
Cardell Waller  
Judi L. Waller  
Eric Warma  
Tyra Wilson  
Peggie L. Woody  
Robert Woody

## HEALTH & WELFARE INTERPRETATION RULES ADDENDUM

The parties agree that the following principles will apply in interpreting the Company's obligation to contribute to the Article 11 – Health and Welfare Fund.

1. The Company shall contribute on hours paid out in a calendar year as unused vacation from the previous year, up to a maximum of forty (40) hours in the week in which the payout is made.

### Examples:

An employee who is paid for forty (40) hours in a week in 2011 (including pay for hours worked and day-off entitlement hours) also receives in the same week pay for twenty-five (25) hours of unused vacation from 2010. The Company is obligated to contribute for forty (40) hours for that week.

An employee who is paid for twenty (20) hours in a week in 2011 (including pay for hours worked and day-off entitlement hours) also receives in the same week pay for twenty-five (25) hours of unused vacation pay from 2010. The Company is obligated to contribute for forty (40) hours for that week.

An employee who is paid for twenty (20) hours in a week in 2011 (including pay for hours worked and day-off entitlement hours) also receives in the same week pay for fifteen (15) hours of unused vacation time from 2010. The Company is obligated to contribute for thirty-five (35) hours for that week.

2. The Company shall contribute on hours paid for vacation entitlement in lieu of time off up to a maximum of forty (40) hours in the week in which the employee is paid the vacation hours.

### Examples:

An employee who is paid for forty (40) hours in a week (including pay for hours worked and day-off entitlement hours) also receives in the same week twenty-five (25) hours of vacation pay in lieu of time off. The Company is obligated to contribute forty (40) hours in that week.

An employee who is paid for twenty (20) hours in a week (including pay for hours worked and day-off entitlement hours) also receives in the same week twenty-five (25) hours of vacation pay in lieu of time off. The Company is obligated to contribute for forty (40) hours in that week.

An employee who is paid for twenty (20) hours in a week (including pay for hours worked and day-off entitlement hours) also receives in the same week fifteen (15) hours of vacation pay in lieu of time off. The Company is obligated to contribute for thirty-five (35) hours in that week.



3. Upon termination of employment, the Company is obligated to contribute for all hours paid in a lump sum (that is, hours which the employee was eligible to receive upon termination pursuant to the Collective Bargaining Agreement, which may include, but is not necessarily limited to vacation, personal holidays and sick days) without regard to a forty (40) hour cap.

Example:

An employee terminates employment (whether by quitting, retiring or involuntary termination). He/she receives a check representing payment for twenty (20) hours worked, eighty (80) hours of unused vacation and sixteen (16) hours of personal holiday. The Company is obligated to contribute for one hundred sixteen (116) hours.

4. The Company is obligated to contribute on hours paid for vacation in advance of the time taken off if the time to be taken off as vacation is designated at the time the vacation pay is requested:

Examples:

An employee requests vacation pay for time to be taken off the following week. The Company is obligated to contribute for these hours.

An employee requests vacation pay for time to be taken off a month after the request is made. The Company is obligated to contribute for these hours.

An employee has requested vacation pay with no indication of if or when time off would be taken. The Company's obligation to contribute for these hours would be determined under paragraph 2 above (i.e., pay for vacation entitlement in lieu of time off).