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Dear Steward:

We have received your confirmation that you will be attending the 2024 Educational Conference on April 21 - 23. The conference will be held at:

Le Meridien Hotel St. Louis Clayton
7730 Bonhomme Ave.
St. Louis, MO 63105

In securing your attendance, please remember the responsibility to notify your Union Representative if an emergency arises that would prevent your attendance. With proper notice we can defray needless financial costs.

We ask that you use one day of vacation/personal time, one day as your scheduled day off for the week, and we will pay lost time for the third day. If you have any difficulty at your work site scheduling off for this event, please contact your Union Representative.

If you are staying at the hotel, a reservation has been made on your behalf for the 2024 Educational Conference. Hotel registration will begin at 3:00 p.m. Please note that the Union does not control when the hotel rooms will become available. The hotel will assign rooms as they become ready.

Conference registration will be Sunday April 21, 2024, from 3:00 p.m. – 5:00 p.m.

If you are commuting to the conference, please notify us at registration that you are a commuter. We will give you a card to use for exiting the parking garage.

In closing, I thank you for your time, commitment, and willingness to serve our partners as a Union Proud Steward.

Sincerely,

A handwritten signature in black ink that reads "David A. Cook". The signature is written in a cursive style.

David A. Cook
President